

NOTIFICATION NO. KU/POL./2019/004

Date: 04th March 2019

Subject: Karnavati University - Rules for Legal Aid Clinic (Issue 01 Revision 00)

Karnavati University hereby notifies 'Rules for Legal Aid Clinic' as appended herewith. These Rules provide the establishment of a Legal Aid Clinic at the University, which may strive to impart legal awareness to the public in general. These shall also provide legal aid and paralegal services to the poor, socially and economically backward class of society. These also deliver exposure to the student in nearly the practical aspects of the legal field.

This comes into immediate effect.


Tariq Ali Saiyed
Registrar



Enclosure: Karnavati University - Rules for Legal Aid Clinic (Issue 01 Revision 00)



Rules for Legal Aid Clinic

Title	Rules for Legal Aid Clinic
Key Stakeholders	Teaching employee, Students
Approved on	4 th March 2019
Date Effective	5 th March 2019
Next Version	
Relevant Policies	Rules on Community Engagement Best Institutional Practices and Social Responsibility Policy for Co-Curricular Activity
Relevant Committees	Legal Aid Committee Community Engagement Committee Student Welfare Committee
Related guidelines	Rules of Legal Education, 2008

1. Short title

These Rules shall be called “***Rules for Legal Aid Clinic***”.

2. Objective

These Rules provide for the establishment of a Legal Aid Clinic at university, which may strive to impart legal awareness to the public in general, as per the directions of the *National Legal Services Authority Act, 1987* and Article 39A of the *Constitution of India*. This clinic is established to achieve the following objectives:

- i. To promote legal education
- ii. To provide legal aid and paralegal services to the poor, socially and economically backward class of society.
- iii. To spread awareness in the society about the current legal issues.
- iv. To provide necessary training to the law students in drafting and research.
- v. To provide exposure to the student about the practical aspects of the legal field.

3. Roles and Functions of Legal Aid Clinic

The Legal Aid Clinic shall be responsible for following function, which shall be performed by the legal aid committee:

- i. Promoting legal awareness in the society through organizing seminars, organizing literacy programs which may include lectures, posters for people belonging to socially and economically backward class.
- ii. Organizing street plays in the Rural areas which may help in communicating effectively the social issues and legal procedure related with it.
- iii. Providing legal aid and paralegal services to the socially and economically backward class of society.
- iv. Spreading awareness in the society about the current legal issue, such as Domestic Violence, Dowry, Child marriage, Child abuse, etc.
- v. Providing necessary training to the law students in drafting and research.
- vi. Providing exposure to the student about the practical aspects of the legal field and maintaining the community engagement as per *Rules on Community Engagement*.
- vii. Preparing the action plan through the legal aid committee and ensuring the implementation of such action plan.

4. Constitution of Legal Aid Committee

The Dean of United World School of Law shall constitute a legal aid committee which shall be responsible for performing the functions of the legal Aid Clinic.

- i. **Composition-** It shall consist of the following members-
 - a. The Dean/ Directors of United World School of Law shall be ex-officio members of the clinic.
 - b. The Dean shall appoint one (1) final year student of Bachelor's degree course of Law as a "Convenor" for the Legal Aid Committee, who shall act as member secretary of the clinic.
 - c. The Dean of United World School of Law shall nominate two (2) Teaching employees from the law school as a "Faculty Coordinator".
 - d. One (1) member who is a legal professional (volunteer for legal aid), shall be nominated by the Dean as "External Coordinator".
 - e. One (1) external member who is working as social activist shall be nominated by the Dean as "External Coordinator"
 - f. Two (1) students from the 3rd and 4th year of Bachelor's degree course of Law shall be nominated by the Faculty Coordinator as "Student Coordinator".
 - g. The committee shall elect an appropriate number of volunteers from the 1st, 2nd and 3rd year students from the Unitedworld School of Law.
- ii. **Meeting-**
 - a. The member shall meet twice in each academic year.
 - b. Agenda, time and venue of the meeting shall be notified to all the members one (1) week prior to the intimated date of meeting.
 - c. The minutes of the meeting shall be prepared by the member secretary, and shall be circulated among the members for their approval.
 - d. A copy of approved minutes shall be sent to all the members within one (1) month from the date of such meeting.

5. Report

- i. The committee shall prepare an annual report of the legal aid clinic and submit it to the IQAC.
- ii. The committee shall prepare the plan of action for the next year on the basis of the present year report.