

NOTIFICATION NO. KU/POL./2021/003
Date: March 11th, 2021

Subject: Karnavati University – Rules and Regulations related to Student Scholarship Policy (Issue 01 Revision 02)

Karnavati University hereby notifies 'Rules and Regulations related to Student Scholarship as appended herewith. With an aim to provide financial assistance to eligible students (meritorious or any other) for their excellent performance at the 10+2/Higher Secondary, Undergraduate, Graduate, and Ph.D. levels. This policy will act to promote excellence and education

This policy comes into immediate effect.


Tariq Ali Saiyed
Registrar





Rules and Regulations related to Scholarship

Policy title	Rules and Regulations related to Student Scholarship
Key stakeholders	Students Board of Management Academic Council
Approved on	11 th March 2021
Date effective from	12 th March 2021
Next version	
Relevant policies	
Relevant committees	Scholarship Committee
Related Guideline	

1. Short title and Extent

These rules shall be called the “*Rules and Regulations related to Student Scholarships*”.

2. Objective

These rules and regulations are made to achieve the following objectives –

- i. To reward meritorious students for their excellent performance at the 10+2/Higher Secondary, Undergraduate, Graduate and PhD levels.
- ii. To promote excellence and education
- iii. To provide financial assistance to the eligible students (meritorious or any other) to pursue their higher education

3. Definition

- i. “**Eligible students**” shall mean those students (falling in meritorious category) at the Undergraduate and Graduate levels including PhD, who are admitted in the constituent Institutes of the University, who are eligible to receive scholarships from the UGC, regulatory authorities, and the University from time to time.
- ii. “**Meritorious**” shall mean a student who has an excellent/ outstanding academic performance at the 10+2, undergraduate, graduate and postgraduate level.
- iii. “**Regulatory authority**” shall mean a body established by the Central/State Government for laying down the norms and conditions for ensuring academic standards of higher education, such as, UGC, AICTE, ACPC NCTE, MCI, DCI, BCI, PCI, NAAC, ICAR, DEC, CSIR.
- iv. “**Scholarship**” shall mean the financial assistance offered to the eligible students by the University, UGC, regulatory authorities and other bodies.
- v. “**University**” shall mean Karnavati University at Gandhinagar, Gujarat.

4. Applicability

These rules shall apply to those students who are eligible for the award of scholarship as per the University guidelines updated from time to time, guidelines issued by the UGC and other regulatory authorities.

5. Role of University and its constituent Institutes

- i. The University and its constituent Institutes shall offer the students all the assistance in availing scholarships and such benefits as offered by the UGC, regulatory authorities, Central Schemes, *Hon'ble Chief Minister Scholarship Scheme, Gujarat* or any other source.
- ii. The University and its constituent Institutes shall offer all such required certificates, Undertakings, documents, results, mark sheets and other information required by the students to apply for the scholarships as mentioned in the above clause.
- iii. The University and its constituent Institutes shall take all necessary precautions to ensure the credibility of the documents issued to the student, and verify all the applications as per the requirements of the UGC guidelines and regulatory authorities.
- iv. The University may devise eligibility criteria, application procedure, and scholarship amount in consultation with the Board of Management/Academic Council and notify all the concerned stakeholders.
- v. The University may offer scholarships to students facing financial constraint, who are seeking to participate in National/International Conferences/Seminars/Workshops/Internships/Competition, as per the discretion of the Board of Management on the recommendations of the Academic Council.
- vi. The university may also offer any other financial assistance to the students at its own discretion by the prior approval of the Board of Management.
- vii. The University shall form a **Scholarship Committee** at the University level which shall decide the applications of Scholarships.

6. Scholarship Committee – Composition, Constitution, Meetings and Functions

- i. The Vice – Chancellor (Provost) shall constitute a Scholarship Committee, having the following members –
 - a. Dean of Student Welfare (or any other position of a similar nature/ equivalent position), who shall be the chairman, in his/her absence the Vice – Chancellor (Provost) shall appoint the chairman from the existing members,
 - b. Dean of the constituent Institute,
 - c. Academic Coordinator(s) of the constituent Institute,
 - d. Mentor of the student whose application is being considered may be called upon for consultation.

- ii. The Scholarship Committee shall meet at all such times as called upon by the chairperson in consultation with the Vice – Chancellor (Provost). The Chairperson shall nominate amongst the members a Member – Secretary, who shall prepare the minutes of the meetings. The Scholarship Committee shall meet at least once in a year.
- iii. The Committee shall screen, evaluate and decide all the applications based on the criteria devised by the Academic Council.

7. Administration of Endowments for the award of scholarships

- i. The Board of Management may accept donations for the creation of the endowment funds and award of scholarships, it shall administer all the endowments.
- ii. The rules regulating such endowments shall be as per the First Statutes of Karnavati University and subsequent regulations thereafter.

8. Application Procedure

- i. Scholarship may be given on the basis of the merit of a student, the criteria for which shall be decided by the Academic Council based on consultation with the Board of Management.
- ii. The student may apply to the University availing scholarship based on his/her merit in 10+2 and the University admission test of the University (KUAT/DAT) or other eligibility/admission tests for admitting students at the undergraduate level. Separate criteria may be devised for awarding scholarship to the students at the graduate and postgraduate level.
- iii. A scholarship of up to 100% may be awarded to the student, subject to fulfillment of the eligibility criteria. The amount of fees on which the scholarship shall be awarded shall be decided by the University.
- iv. The scholarship is to be awarded solely on the first cum first basis and merit, after receiving the application by the student.
- v. The University has the discretion to award scholarships on a case to case basis also, in case a student applies for such scholarship.
- vi. The award of scholarship shall be decided by the Scholarship Committee based on the criteria decided by the Academic Council, after due consideration of the applications received in a year.

9. Cancellation of Scholarship

The scholarship awarded to a student by the University shall stand canceled or withdrawn if the student is caught in any sort of misconduct, fails any subject in the course/program opted by him, fails to maintain an excellent academic track record (i.e. not less than 60% (sixty) which is subject to change as per the course enrolled in), or is found violating the rules and regulations of the University. The student shall have to fulfill the attendance criteria, failing to which the scholarship or any such financial assistance may be revoked at the discretion of the University.